

# Integrating Microsoft Teams as a Data Collector

Version 1.0

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# Overview

This guide will provide step-by-step instructions on how to set up a Microsoft Teams Workflow with Webhooks, enabling you to easily view Fabric Events and Metrics. You can use the URI in the following POST fabric/v4/streamSubscriptions request

```
curl -X POST
'https://api.equinix.com/fabric/v4/streamSubscriptions' \
--header 'Content-Type: application/json' \
--header 'Authorization: Bearer <bearer token>' \
--data '{
    "type": "STREAM SUBSCRIPTION",
    "name": "<teams_subscription_name>",
    "description": "<teams subscription desc>",
    "stream": {
        "uuid": "<stream_id>"
    },
    "sink": {
        "uri": "<teams webhhook uri",
        "type": "TEAMS"
    }
}'
```

# **Step-by-Step Instructions**

# 1. Create a Microsoft Teams' Channel

- Log in to your Microsoft Teams, navigate to **Create and join teams and channel**.
- Create a **Channel** under the desired **Teams** for Equinix Observability to send Events and Metrics. This step assumes that a **Teams** exist or is created.

## 1.1 Select a Team

• Add the channel to a team: Select a team to add the channel under.

# 1.2 Provide a Name for the Channel

• **Channel Name:** Provide a name to identify the channel.

## 1.3 Provide a Description for the Channel

• **Description:** Provide a description to identify the channel.

# 1.4 Select Channel Policy Type

• **Choose a channel type:** Select Policy type for the channel with Standard, Shared or Private.

Refer to Microsoft Teams Channel Policies Documentation: https://learn.microsoft.com/en-us/microsoftteams/teams-policies.

• Click **Create** to continue.





# 2. Create a Microsoft Workflow for Webhooks

- Under the Channel created, select Workflows in the dropdown menu.
- In the Workflow, click search for "**Post to a channel when a webhook** request is received".
- Click "**Post to a channel when a webhook request is receive**d" under the Template Results.







#### 2.1 Provide a Name for the Microsoft Workflow's Webhook

- Name: Provide a name or leave the default name for the Microsoft's Webhook Workflow.
- Click **Next** to continue.

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Post card to channel in Microsoft Teams when webhook request is received	Name         Post to a channel when a webhook request is received         Connections         For this workflow to run, all apps must have a valid connection.         Image: Microsoft Teams	)	
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### 2.2 Confirm the Microsoft Workflow's Webhook Created Successfully

- At the current step, Microsoft Workflow will create a URL.
- Click Done to complete the Workflow Creation.

Please note that your enterprise will need to enable Microsoft Workflows.

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<b>Looks like this workflow is disabled by you</b> Your workflow has been created. Run it by making a POST https://prod-69.westus.logic.azure.com:443/workflows/	<b>r organization</b> request to /triggers/manual [



# 3. Configure the Workflow Webhook to Post Message to a Channel

- Under the Channel created, select **Workflows** in the dropdown menu.
- Click Manage.
- Under the Workflow created, click Edit in the dropdown.

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- 3.1 Add Post message in a chat or channel Step to Workflow
  - If necessary, remove any preconfigured Microsoft Workflow Steps added from the template and leave only the "When a Teams webhook request is received" Step.
  - Click +New step Button.
  - Select and configure **Post message in a chat or channel Step:** 
    - Post As: Select Flow bot.
    - **Post In:** Select **Chanel.**
    - **Team:** Select the Team where you created a channel.
    - Channel: Select the Channel.
    - Message: Add Dynamic Content body.
  - Click Save.

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#### 4. Save the Microsoft Workflow URI

• Ensure that the Microsoft Workflow Webhook HTTP POST URL generated during this process are saved securely. The URL are required for further integration or data ingestion processes.

### 4.1 Copy the API and Application Keys

- Once the setup is complete, a URL value will be generated.
- **Copy the URL** to your clipboard, as it will be needed later for the POST streamSubscription API in Stream Observability.

## 4.2 Start receiving Fabric Events and Metrics in Mic.

• Navigate to **Metrics Explorer** and search the Fabric Metrics for Observability.

